**Academic Progress Virginia Marti College of Art & Design**

**Self-Assessment Worksheet Registrar’s Office**

Review the Satisfactory Academic Progress Policy on the catalog addendum of the 2015/2016 VMCAD catalog before completing this self-assessment. You can locate the catalog on Portal under VMCAD Info. This worksheet provides an estimated evaluation of your academic history for advising purposes and does not replace an official review by the Registrar.

**GRADE POINT AVERAGE** 2.0 *minimum* requirement

What is your current college cumulative GPA? **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Available at *portal.vmcad.edu* by going to My Academics and Degree Audit. You want the Overall Cum. GPA.

If your college GPA is at or above 2.00, you have met this measure.

MEASURE MET? Y N

**MAXIMUM TIMEFRAME** Cannot exceed 1.5x length of program

A. What is the total number of hours required for your academic program? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Available at *portal.vmcad.edu* by going to My Academics and Degree Audit.

B. Multiply (A) by 1.5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

C. What is the total number\* of credit hours you have taken? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Include hours where both satisfactory and non-satisfactory grades\*\* were received. Transfer credits from a previous institution should also be included.

D. Subtract (C) from (B). \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Remaining program coursework needs to be done within these hours to continue to meet this measure.

If (D) is greater than -0-, you have met this measure. MEASURE MET? Y N

**PACE OF PROGRESS** 67% *minimum* requirement

A. What is your total number\* of credit hours receiving satisfactory grades\*\*? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Available at *portal.vmcad.edu* by going to My Academics and Degree Audit.

B. What is the total number\* of credit hours you have taken? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Available at *portal.vmcad.edu* by going to My Academics and Degree Audit.

Include hours where both satisfactory and non-satisfactory grades\*\* were received. Transfer credits from a previous institution should also be included.

C. Divide (A) by (B) and multiply by 100 to get a completion percentage.

If (C) is equal to or greater than 67.0%, you have met this measure. MEASURE MET? Y N

**Students must meet all 3 measures at the time of an official review**

**to pass academic progress, ensure compliance with the policy and continue aid eligibility. Official review occurs at the completion of each quarter.**

\* Total number refers to all recorded hours taken while enrolled in your current major. Transfer credits are included. Developmental class credits are not included which are any courses with a PD, FD, or RW as a grade.

\*\* Non-satisfactory grades include I's (incomplete), AU's (audit), W's

(official withdrawal), and F's (failing grade). Non-satisfactory grades may show 0.0 hours, and you will need to know the original hours for the course to include in your total.